



APPLICATION FOR ASE APPRENTICE TEACHING APPOINTMENT

Review the TA eligibility requirements before completing the application. You must meet these requirements during the entire proposed appointment.

In order for your application to be reviewed, the following documents must be submitted to Graduate Advisor, Fatin Zubi at 290 Royce Hall or via email at fzubi@humnet.ucla.edu.

****PLEASE NOTE: Incomplete applications will NOT be considered.****

1. A completed and signed application
2. A current copy of your **UCLA academic transcripts**
NOTE: Unofficial transcripts issued from Murphy Hall will be accepted. Electronic printout from a personal computer will not be accepted. Please circled or highlighted relevant courses.
3. A brief **statement of purpose*** explaining:
 - (a) Why you would like to be a TA for a particular course
 - (b) How TA training is relevant to your graduate study
 - (c) Your qualifications for the position

*no longer than 2 pages

TA applications are reviewed, and appointments are assigned, by the ALC faculty TA selection committee. You will be notified once all selections have been made. Questions or concerns should be addressed to the ALC Department Chair.

Important Notice: According to the current ASE Union contract, effective August 23, 2018, “for those ASEs eligible for a Partial Fee Remission, the University will provide a Partial Fee Remission of 100% of Tuition and the Student Services Fee” ***This does not include Non-Resident Tuition. Please refer to the following website for a complete TA union Contract:***

<https://ucnet.universityofcalifornia.edu/labor/bargaining-units/bx/contract.html>



2019/20 ASE APPRENTICE TEACHING APPOINTMENT APPLICATION

Student Name: _____ UID#: _____
Last First

Home Dept: _____

Cell Phone No.: () _____ E-mail: _____

Citizenship status:

U.S. Citizen Permanent Resident Non-Resident: Type of Visa _____ Expiration Date ____/____/____

Indicate quarters you are available to teach: Summer 2019 Fall 2019 Winter 2020 Spring 2020

Immediate Degree Objective: MA Ph.D.

Cumulative GPA: _____

If you are a Ph.D., have you advanced to candidacy? Yes No

If no, do you plan to advance to candidacy during the 2019/20 Academic Year? Yes No

Are you guaranteed a TA-ship for 2019/20 Academic Year? Yes No

Have you completed the TOP exam? Yes No

If yes, please indicate your score _____

If no, please indicate when you plan to take the exam _____

Have you held TA and/or GSR appointments in the past? Yes No

If yes, indicate the total number of quarters

(including all departments, but **ONLY count for Fall, Winter & Spring**):

TA-ships _____ Highest Rank (Assistant, Associate, or Fellow): _____

GSR-ships _____

List fields of study and/or experience (i.e. Korean Language, Chinese Literature, Japanese Linguistics, etc.)

What is your current or most recent appointment (if any):

Position _____ Department _____ Course (if applicable) _____

Staff contact (if your appointment outside of ALC) _____

*****TA RANK AND SALARY WILL BE BASED ON INFORMATION PROVIDED ABOVE*****

I declare that the information provided above is true and correct to the best of my knowledge that I have read and understood the eligibility requirements. Additionally, if selected I authorize for my phone number and email address to be provided to my faculty advisor.

Student Signature: _____ Date: _____